

CALL FOR ASSIGNMENT OF 40 ACCOMMODATION PLACES
WITHIN APARTMENTS IN VIA NINO BIXIO, RAVENNA
A.Y. 2019/2020

Art. 1 REQUIREMENTS FOR APPLYING FOR THE ASSIGNMENT OF A PLACE

Students not resident in the Municipality of Ravenna and not resident in the Municipalities included in the Province of Ravenna (with the exception of the Municipality of Casola Valsenio) who are enrolled in a regular course year or the 1st year not aligned with the session exam schedule of the Degree and Masters' Courses of the Ravenna Campus, the Courses of the Academy of Fine Arts and the "Giuseppe Verdi" School of Musical Studies in Ravenna, or who intend to enrol in the first year of the same courses for the Academic Year 2019/2020 can apply for the assignment of the places (the participants in the selection are in any event obliged to register by the deadlines envisaged for the students as a whole, collecting every useful document from the competent Secretarial Staff).

Art. 2 ASSESSMENT OF THE REQUISITES AND ASSIGNMENT OF THE PLACE

The assessment system envisages the assignment of a score on the basis of the following requisites: merit (high school or degree marks, number of credits), ISEE (equivalent economic status indicator) income, distance in km from residence. Scores being equal, priority will be given to whomever has the lowest ISEE value. If a situation of parity once again comes about, steps will be taken to draw lots. The students who have been assigned places in the previous year have the right to maintain the accommodation assigned provided they have the requisites of merit as per letters B), C) and E) below (it is not necessary to present the ISEE again).

The scores will be assigned as follows:

1. SCORE FOR MERIT

A)

ENROLLED IN YEAR 1 OF: - THREE-YEAR DEGREES AND SINGLE-CYCLE MASTERS' DEGREES - ACADEMY OF FINE ARTS - Three-year Visual Arts-Mosaics course - "G. VERDI" SMS First level Academic Three-year course	POINTS
HIGH SCHOOL LEAVING MARKS:	
95 to 100	10
90 to 94	9
80 to 89	8
60 to 79	7
POSSESSION OF ANOTHER DEGREE	7

B)

ENROLLED IN THE SUBSEQUENT YEARS OF:	MINIMUM NUMBER OF CREDITS	POINTS
- THREE-YEAR DEGREES - ACADEMY OF FINE ARTS - Three-year Visual Arts-Mosaics course - "G. VERDI" SMS First level Academic Three-year course		6
Second year	24	
Third year	60	
First year not aligned with session exam schedule	120	

C)

ENROLLED IN THE SUBSEQUENT YEARS OF:	MINIMUM NUMBER OF CREDITS	POINTS
SINGLE-CYCLE MASTERS' DEGREES		6
Second year	24	
Third year	60	
Fourth year	120	
Fifth year	180	
First year not aligned with session exam schedule	240	

D)

ENROLLED IN YEAR 1 OF:	POINTS
- MASTERS' DEGREES - ACADEMY OF FINE ARTS - Two-years of II Level Mosaics - "G. VERDI" SMS II level Academic Two-year course	5
DEGREE MARKS:	
From 105 to 110 with honours	
100 to 104	
Lower than 99	3

E)

ENROLLED IN THE SUBSEQUENT YEARS OF:	MINIMUM NUMBER OF CREDITS	POINTS
- MASTERS' DEGREES - ACADEMY OF FINE ARTS - Two-years of II Level Mosaics - "G. VERDI" SMS II level Academic Two-year course		2
Second year	24	
First year not aligned with session exam schedule	60	

The students who intend to graduate and enrol in the Masters' Degree courses by December 2019 and who have obtained an average of scores of no less than 28/30 can also apply: 6 POINTS

2. SCORE FOR THE ISEE VALUE

A score will be assigned to the ISEE value - as valid - calculated for facilitated benefits for the right to university study, as specified below:

ISEE VALUE	POINTS
Value less than or equal to 23,000.00 euros.	2
Value higher than 23,000.00 euros.	0

3. SCORE FOR THE DISTANCE IN KM FROM RESIDENCE

A score will be assigned according to the distance in KM between the residence of the student and the headquarters of Fondazione Flaminia, Via Alfredo Baccarini 27, Ravenna, Italy (distance calculated using the Michelin guide-shortest itinerary travelled by car).

DISTANCE IN KM	POINTS
Over 200 km	3
Between 101 and 200 km	2
Between 50 and 100 km	1
Lower than 50 km	0

Specific cases will be assessed by the Foundation in consideration, for the new enrolled students, of the results of the entrance exams envisaged for certain university courses and, for those enrolled in the subsequent years, of the different periods of initiation of the teaching activities.

Those who, having been awarded places in previous years, have given up their accommodation or those whose place has been revoked cannot present an application, with the exclusion of waivers due to study reasons (e.g. Erasmus programme).

Art. 3 TYPES OF PLACES UP FOR ASSIGNMENT

Places within apartments measuring around 80 sq.m. each located in Via Nino Bixio 66, 90, 92, Ravenna, Italy, with electrical system compliant with the matters envisaged by current legislation. Each apartment can house up to a maximum of 4 students.

Art. 4 - DURATION OF THE ASSIGNMENT OF THE PLACE

The assignment, as a rule, is established **as from 20 September and ends on 20 August** of each year and is made up of 11 monthly amounts.

Art. 5 AMOUNT OF THE FEE

The amount of the fee is fixed as 250.00 euros per month for a single room and 210.00 euros per month for a double room.

With regard to the electricity, gas, hot and cold water utilities, refuse disposal tax, costs for communal services, etc., these will be payable by the students assigned accommodation.

The monthly payment of 70.00 euros is envisaged by way of an advance payment, with adjustment made once during the year on the effective consumption.

Art. 6 PAYMENT FORMALITIES

The fee will be paid in monthly instalments, **by the 22nd of each month**. The payment of a guarantee deposit is also envisaged, of 500.00 euros for single rooms and 420.00 euros for double rooms. This deposit does not represent an advance payment of the fee and will be returned after the verification of any sums to be adjusted for the costs relating to the utilities and with the exclusions envisaged by Articles 8 and 13 of this Call.

The payment will have to take place by means of payment into a specific current account.

Failure to pay the fee will lead to the application of a penalty of 10.00 euros, which will be deducted

from the guarantee deposit for every week of delay or fraction of the same. The guarantee deposit shall be topped-up by the end of the following month, under penalty of immediate termination of the right to the accommodation, without prejudice to any compensation of additional damages.

Art. 7 - OBLIGATIONS OF THE STUDENT

At the time of taking possession of the accommodation, the student will have to sign a technical fact sheet relating to the state of both the property (windows, doors, floors, etc...) and the installations and the furnishings existing within the same, subject to checking the correspondence with the effective state of said technical fact sheet. The student will also have to read the regulations, sign them and hand them back.

Accepting the accommodation, the student undertakes to correctly use the property, furnishings and equipment, observe the maximum number of places envisaged for the apartment assigned as well as the other provisions envisaged by the regulations.

Art. 8 LOSS OR DETERIORATION OF THE ASSETS SUBJECT TO ASSIGNMENT

The student is responsible for the loss or deterioration of the assets subject to assignment, due to causes attributable to the same and has the obligation, in such cases, to return the same to the original condition or compensate the damage. The Foundation has the faculty to make good on the guarantee deposit if sufficient.

Art. 9 APPLICATION AND DOCUMENTATION TO BE ATTACHED

As from the date of publication of the Call, application for assignment can be presented, which will have to be sent via registered mail with advice of receipt, e-mail or be delivered by hand, **without delay by 12.00 p.m. on 28 August 2019** to:

Fondazione Flaminia

Via Baccarini 27 - 48121 Ravenna, Italy

Certified e-mail address: fondazioneflaminia@pec.it

E-MAIL: mgiuliani@fondazioneflaminia.it

Tel. No. +0544 34345

Office hours: from Monday to Friday, between 8.30 a.m. and 1.30 p.m.; Tuesdays and Thursdays between 2.30 p.m. and 5.30 p.m..

The specific application form can be collected from the headquarters of Fondazione Flaminia or downloaded from the website www.fondazioneflaminia.it

The following documents will have to be attached to the application:

- a) copy of a valid identification document;
- b) privacy statement (Art. 13 -14 GDPR 679/2019) filled in and signed;
- c) for foreign students: "Declaration of Value" of the qualification, with specification of the minimum and maximum grades envisaged by the assessment system of the country of origin.

The students who present an application for both the calls (Via Nino Bixio, Via Le Corbusier), can attach just one copy of the requested documentation.

The applications not accompanied by the required documentation, or presented according to formalities not compliant with the matters envisaged by this article, will be considered as null. The offices of Fondazione Flaminia are available for helping the student with the correct compilation of the application.

The students who intend to jointly use the apartment must expressly declare as such in the application and possibly present the same at the same time. Should the conditions exist, it is the faculty of the Foundation to satisfy the requests for joint use.

The Foundation reserves itself the faculty to change the location of the accommodation in relation to

organisational needs which come about or in the event problems should arise in relation to the co-habiting of the students assigned the same.

The Foundation also reserves itself the right to re-open the call in the event that there are vacant places and limited to the same.

PLEASE NOTE: It is hereby notified that the Fondazione Flaminia will close for the Summer period between 8 and 21 August 2019, therefore during this period the applications for assignment delivered by hand will have to be sent to the Public Relations Office (URP) of the Ravenna Campus in Via Baccarini 27, during the following hours: Monday, Wednesday and Friday: 9.00 a.m. - 12.00 p.m.; Tuesday 9.00 a.m. - 12.00 p.m./2.30 p.m. - 3.30 p.m.; Thursday: 2.30 p.m. - 3.30 p.m.. Excluding the week from 12 to 16 August 2019.

PLEASE NOTE: DURING THE WEEK RUNNING BETWEEN 12 AND 16 AUGUST 2019, IT WILL NOT BE POSSIBLE TO DELIVER THE APPLICATIONS BY HAND BUT ONLY USING THE OTHER METHODS.

Art. 10 PUBLICATION OF THE LIST OF THE STUDENTS ASSIGNED THE ACCOMMODATION

The list of the students assigned the places is public and can be consulted as from **10.00 a.m.** on **30 August 2019** at Fondazione Flaminia, Via Baccarini, 27, in Ravenna, and on the website www.fondazioneflaminia.it

The students meeting the requirements will have to communicate the acceptance of the place in writing, **filling in the specific form** and attaching the copy of the guarantee deposit payment receipt, **by 12.00 p.m. on 5 September 2019**, via:

- delivery by hand, at Fondazione Flaminia - Via Baccarini, 27 Ravenna, Italy
- registered mail with advice of receipt to Fondazione Flaminia - Via Baccarini 27 - 48121 Ravenna, Italy
- Certified e-mail address: fondazioneflaminia@pec.it
- e-mail to the address mgiuliani@fondazioneflaminia.it

The payment of a guarantee deposit, amounting to 500.00 euros for single rooms and 420.00 euros for double rooms must be made:

1. by means of payment in cash into the Treasury account of the Foundation, presenting oneself with an **identification document**, to counter No. 2 at the headquarters of the Cassa S.p.A. in Piazza Garibaldi 6, Ravenna, from Monday to Friday 8.20 a.m. - 1.20 p.m. / 2.35 p.m. - 4.00 p.m., or any branch of Cassa S.p.A.
2. by means of bank credit transfer:
Bank: LA CASSA S.p.A di Ravenna - Ravenna branch
Held in the name of Fondazione Flaminia - ENTE 59
IBAN: IT 03 A 06270 13199 T20990000 059
BIC: CRRAIT2RXXX

Failure to accept the accommodation by the deadline and as per the formalities indicated above will lead to the forfeiture of the right acquired with the publication of the list.

Art. 11 CHECKING OF THE MERIT AND INCOME REQUIREMENTS AND THE ATTENDANCE OF THE A.Y. DECLARED

The Foundation will officially ascertain, also on a sample basis, via the competent administrative services, the information declared by the applicant.

In the event the beneficiary emerges as having achieved the assignment of the accommodation on the basis of declarations not complying with the truth, the benefit granted will cease and the cases will be

reported to the competent bodies for the legal measures.

Art. 12 REVOCATION OF THE ACCOMMODATION

The accommodation is officially revoked in the following cases:

- a) failure to accept the accommodation in accordance with the matters indicated in Art. 10;
- b) sub-letting of one's accommodation and/or assignment of use of the same to extraneous individuals even if only temporarily;
- c) failure to fulfil the payment envisaged by this Call;
- d) cases as per Article 11.2;
- e) revocation order issued by the Managing Body for other serious and proven reasons.

Art. 13 WAIVER OF THE ACCOMMODATION BY THE STUDENT

The student may waive the accommodation informing Fondazione Flaminia in writing of said waiver, **providing notice of at least 2 months.**

In the event that the student waives the accommodation without the prescribed notice, without prejudice to serious and proven *personal or family* reasons - which must be suitably documented - the guarantee deposit will be withheld.

Art. 14 DATA PROCESSING

All the personal data transmitted by the candidates by means of the application to participate in the call, in accordance with Article 13 of EU Regulation No. 679/2016, will be collated at Fondazione Flaminia and processed exclusively, also in automated form, for the purpose of handling the Call. The conferral of this data is mandatory for the purposes of the assessment of participation in the Call, under penalty of exclusion from the same.

For further information

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