

CALL FOR THE ASSIGNMENT OF ACCOMMODATION PLACES IN APARTMENTS IN RAVENNA A.Y. 2025/2026

Summary of times and deadlines	12/9/25	12.00 p.m.	Application deadline
	17/9/25	12.00 p.m.	Publication of the ranking list
	19/9/25	12.00 p.m.	Deadline for acceptance of accommodation

Art. 1 REQUIREMENTS TO COMPETE FOR THE ASSIGNMENT OF THE PLACE

Students who are not resident in the Municipality of Ravenna and not resident in the Municipalities included in the Province of Ravenna (with the exception of the Municipality of Casola Valsenio) and international students who have requested/obtained a residence permit, who are enrolled in a regular year of the course or in the 1st year out of course of the Bachelor's and Master's Degree Courses of the Ravenna Campus, can compete for the assignment of places. to the Courses of the State Academy of Fine Arts and the "Giuseppe Verdi" State Conservatory of Ravenna, or intend to enrol in the first year of the same Courses for the A.Y. 2025/2026 (participants in the selection are in any case required to enrol within the deadlines set for all students, collecting any useful documentation from the competent Secretariat).

Students who intend to graduate from a three-year degree course and enrol in Master's degrees by 31 December 2025 can also apply for the call.

International students participating in international youth mobility projects (Erasmus, Overseas, etc.) can also compete.) belonging to other universities.

Art. 2 CRITERIA FOR SEAT ASSIGNMENT

Places are assigned through the attribution of a score based on the following criteria: merit (high school or degree grade, number of credits), ISEE value, distance in kilometres from the residence; a quota of up to 8 places has been reserved for those who are assigned an accommodation place at the ER facilities. GO. For the assignment of places, subject to the confirmations of those entitled, priority will be given to eligible students in the ER rankings. GO.

For students not part of the ER. GO., in the event of a tie, priority will be given to those who have declared the lower ISEE value. If a tie is again achieved, priority will be given to the candidate with the highest score for merit. The minimum score to access the accommodation places made available is **5 points**, while the maximum score is **36 points**.

Fondazione Flaminia, in collaboration with the Municipality of Ravenna and ER. GO, reserves the right to conduct checks on the actual existence of the requirements (**Art. 11**).

The scores will be awarded as follows:

1) SCORE FOR MERIT

A)

ENROLLED IN THE FIRST YEAR OF: - BACHELOR'S DEGREES AND SINGLE-CYCLE MASTER'S DEGREES - STATE ACADEMY OF FINE ARTS - Three-year course of Visual Arts-Mosaic - CONSERVATORIO STATALE "G. VERDI" Bachelor's Degree	POINTS
HIGH SCHOOL GRADUATION GRADE:	
100 laude	23
from 95 to 100	22
from 90 to 94	20
from 85 to 89	18
80 to 84	16
from 70 to 79	14
Less than 70	12
Possession of another degree	12

B)

ENROLLED IN SUBSEQUENT YEARS OF: - BACHELOR'S DEGREES - STATE ACADEMY OF FINE ARTS OF RAVENNA - Bachelor's degree in Visual Arts-Mosaic - STATE CONSERVATORY "G. VERDI" - First level Academic Three-year Degree	MINIMUM NUMBER OF CREDITS	POINTS
Second year	25	10
Third year	80	
First year out of course	135	

C)

ENROLLED IN SUBSEQUENT YEARS OF: - SINGLE-CYCLE MASTER'S DEGREES	MINIMUM NUMBER OF CREDITS	POINTS
Second year	25	10
Third year	80	
fourth year	135	
Fifth year	190	
First year out of course	245	
Sixth year (Medicine only)	245	
Additional semester for Medicine	300	

D)

ENROLLED IN THE FIRST YEAR OF: - MASTER'S DEGREES - STATE ACADEMY OF FINE ARTS OF RAVENNA - Two-year course of II Level of Mosaic - STATE CONSERVATORY "G. VERDI" - Second level Academic Biennium	POINTS
GRADUATION GRADE:	
110 laude	11
105 to 110	10
100 to 104	8
Less than 99	6

E)

ENROLLED IN SUBSEQUENT YEARS OF: - MASTER'S DEGREES - STATE ACADEMY OF FINE ARTS OF RAVENNA - Two-year course of II Level of Mosaic - STATE CONSERVATORY "G. VERDI" - Second level Academic Biennium	MINIMUM NUMBER OF CREDITS	POINTS
Second year		
First year out of course	30	4
	80	

Other types

Students who intend to graduate from a three-year degree course and enrol in a Master's degree programme by 31 December 2025 will be awarded 10 points.

Students who intend to enrol for the second three-year degree will be asked for the grade of the last degree obtained and the scores will be equivalent to students enrolled in the first year of a master's degree.

For students participating in international mobility projects, the equivalence between their qualifications and the corresponding qualifications issued by Italian universities will be assessed, in order to establish the eligibility for participation. For this reason, it is requested to attach a certification of the exams taken and it will be necessary to specify in the application how long the reference mobility project is planned.

2) SCORE FOR THE ISEE VALUE

The family unit's economic condition to get access to accommodation services should be compared between two indicators (the so-called ISEE and ISPE). Foreign students from EU Countries and non-EU Countries must follow special rules as regards the evaluation of their incomes and assets conditions. Students from EU Countries can self-certify their incomes and assets in the application form, but then, at the purpose of enabling the due checks, they must provide the relative documentation (Family Status Declaration and document regarding the self-certified incomes and

assets) translated into Italian and, if necessary, legalized or Apostilled according to regulation in force. Students, who come from non-EU Countries, either they apply autonomously or through a CAF (Tax Assistance Centres), must send the following documentation within the deadline for finalizing the application:

- a) the composition of the family unit: a certificate attesting the family membership and its composition.
- b) the working activity practised in 2022, by each member of legal age in the family unit, siblings of age included. In case that some family members do not practise any working activity, the status of not-working or unemployment must be declared in the documents together with the amount of the unemployment compensation or similar, if received ;
- c) the period in which the working activity has been practised by each member of the family unit (stating if it is a less or more than 6-months-period during the year 2022);
- d) the income value earned in 2022: a certificate issued by a Public Administration, competent in fiscal management, attesting the complete gross incomes (taxes included) received for work or pension by each individual member of legal age in the family unit during the income year 2022.
- e) Buildings: a certification of all the buildings owned by each member of the family unit, referring to 31st December 2022, attesting the building surface area in square meters.

Specifically:

Family home, if it is owned: it is required the certificate of ownership, attesting the building surface area. In all other cases, (lease, free use agreement, etc...), it is necessary to attach a specific statement, issued by the competent authority, attesting that no member of the family unit owns any real estate.

Other buildings: it is required to provide the specific certificates of ownership.

- f) The amount of the residual bank loan at 31/12/2022 on the family home and/or other properties.
- g) The assets amount at 31/12/ 2022 for each family member
- h) The document certifying the student's invalidity or disability.

All the income and asset values must be expressed in Euro according to the average exchange rate of the year 2020, as provided for by the institutional and regulatory framework. In case of parents not living with the student, the student's family unit is defined on the basis of the parameters stated in the General Rules of the Announcements, article 7.2 and following clauses. Documents must be issued by the competent foreign Authority and translated into Italian, than legalized at the Italian Consulate/Embassy in your Country or apostilled by the competent Authority in your Country.

For further information please check the guidelines published by ER.GO.

The student's documents must be provided together with a valid residence permit copy and a passport or identity card copy, or with any other valid identification document.

In case of Countries where the local Italian Embassy has particular difficulties to issue the certification, the documentation may be replaced by a certificate issued in Italian by the Embassy/ Consulate in Italy of the Country of origin and legalized by an Italian Prefecture.

The score will be awarded as specified below:

ISEE VALUE	POINTS
Value less than or equal to € 24,335.11	7
Value greater than € 24,335.11	0

3) SCORE FOR THE DISTANCE IN KILOMETRES FROM THE RESIDENCE

A score will be awarded according to the distance in kilometres between the student's residence and the headquarters of the Flaminia Foundation, via Alfredo Baccarini n. 27 Ravenna (distance calculated using the Michelin guide-shortest itinerary travelled by car).

DISTANCE KILOMETERS	POINTS
Over 400 km	6
From 301 to 400 km	5
From 201 to 300 km	4
From 101 to 200 km	3
50 to 100 km	2
Less than 50km	1

Attention: Those who, having been awarded in previous years, have renounced the accommodation place or those whose accommodation place has been revoked, with the exception of renunciations for study reasons (e.g. Erasmus program), will not be able to apply.

Art. 3 TYPES OF POSITIONS OFFERED

Fondazione Flaminia manages 101 accommodation places reserved for students (see article 1), of which 19 are in single rooms. Assignees of the previous academic year are granted the possibility of confirming the occupied bed no later than the deadline of 31 July (see art.4).

Places inserted in single or double rooms in apartments of about 80 square meters each, located in Ravenna, in Via Nino Bixio, 66, 68, 90, 92 with systems compliant with the provisions of current legislation. Each apartment can accommodate up to a maximum of 4 students.

Places placed in single or double rooms in apartments of about 90 square meters each located in Ravenna, in Via Le Corbusier, 33 (Condominio Mosaico 2), with systems in compliance with the provisions of current legislation. Each apartment can accommodate up to a maximum of 5 students.

Places inserted in single or double rooms in apartments of about 97 square meters each located in Ravenna, in Via D'Azeglio, 3, with systems compliant with the provisions of current legislation. Each apartment can accommodate up to a maximum of 6 students.

NB: Eligible students who have not been assigned **are offered the opportunity to access 50 additional accommodation places** made available according to the procedures established by the "Collaboration Agreement for the expansion of housing services for students" signed by the Flaminia Foundation with ASPPI. The properties made available by ASPPI members are apartments with the APE certificate, with single or double furnished rooms.

Art. 4 DURATION OF SEAT ASSIGNMENT

The assignment, as a rule, is established from **1 October 2025 and ends on 30 August 2026** of each year and **includes 11 monthly payments**.

Students who have obtained a minimum number of credits during the year (as per the list in art.2, merit scores, tables B/C/D/E) can request to confirm the assignment for the following academic year, by filling in the relevant form accompanied by the self-certification of the credits achieved, sent to **alloggi@fondazioneflaminia.it** by 31 July.

Fondazione Flaminia reserves the right to accept the request for confirmation after verifying compliance with the signed regulations.

Art. 5 AMOUNT OF THE TUITION FEE

The amount of the monthly fee is set as expressed in the following tables:

Via D'Azeglio		Via Nino Bixio		Via Le Corbusier	
Single room	270,00 €	Single room	270,00 €	Single room	185,00 €
Double room	215,00 €	Double room	215,00 €	Double room	145,00 €

As regards the utilities of electricity, gas, hot and cold water, waste disposal tax, expenses for common services, etc., these will be borne by the assignees.

In addition to the fee, a monthly payment of **€ 80.00 is required as a deposit** for the utilities quota with subsequent adjustment on the actual consumption found.

The adjustment for the academic year 2025/2026 will be made by March 2026.

The payment of the tuition fee is to be paid at the same time as the outcome of the assignment.

Art. 6 PAYMENT METHODS

The fee must be paid **by the 30th of each month prior** to the reference month of payment. The payment of the first month (October 2025) must be made by 30/9/2025. It is also required, before signing the contract, the payment of a security deposit corresponding to two months' rent, as per the corresponding table:

Via D'Azeglio		Via Nino Bixio		Via Le Corbusier	
Single room	540,00 € VAT included	Single room	540,00 € VAT included	Single room	370,00 €
Double room	430,00 € VAT included	Double room	430,00 € VAT included	Double room	290,00 € VAT included

This deposit does not constitute an advance payment of the fee and will be returned at the conclusion of the assignment deed after verification of any sums to be balanced for expenses related to utilities (as described in article 5 of this announcement) and with the exclusions provided for in articles 8 and 13 of this announcement.

Payment must be made by payment to a special current account, indicating the reason for payment **STUDENT SURNAME AND NAME, APARTMENT ADDRESS, INTERNAL NUMBER** (E.G. *Rossi Daria, Via Le Corbusier, B7*).

NB: Failure to pay the fee within the deadline will result in the application of a penalty of € 10.00, which will be deducted from the security deposit for each week of delay or fraction thereof. The security deposit must be reconstituted within the following month, under penalty of immediate termination of the right to housing, without prejudice to any compensation for greater damages.

Art. 7 STUDENT OBLIGATIONS

Before handing over the keys to the accommodation, the student must:

- sign the deed of assignment by 30 September; in case of failure to sign, the procedure will not be considered completed and the place will be considered revoked;
- sign a technical sheet relating to the state of the property (fixtures, floors, etc.), the systems and the existing furnishings inside, after verifying that this sheet corresponds to the actual state;
- read the regulations and sign them.

The student, by accepting the place, undertakes to make proper use of the property, furnishings and equipment, to respect the maximum number of places provided for the assigned apartment as well as to comply with the rules set out in the regulations.

NB: The student is understood to have to obviate the contractual obligations starting from the first month, i.e. that of October; in case of delays in taking delivery of the accommodation place (which must take place before 1/10/2025), the assignees must contact Fondazione Flaminia; failure to take

delivery of the accommodation place after 1 November will result in the revocation of the place itself.

Art. 8 LOSS OR DETERIORATION OF THE ASSETS SUBJECT TO ASSIGNMENT

The student is liable for the loss or deterioration of the assets subject to the assignment, due to causes attributable to him and has the obligation, in this case, to restore or compensate for the damage. The Foundation has the right to reclaim the security deposit if it is large.

Art. 9 APPLICATION AND DOCUMENTATION TO BE ATTACHED

From the date of publication of the Call for Applications, applications for assignment may be submitted, which must be received preferably by personal e-mail to the email address alloggi@fondazioneflaminia.it **no later than 12.00 noon (U.T.C.+2) .of 12/9/2025.**

It is also possible to send applications by certified email or delivered by hand (in the latter case it is necessary to make an appointment) to the following addresses:

Flaminia Foundation

Via Baccarini 27 - 48121 Ravenna

PEC: fondazioneflaminia@pec.it

Tel. 0544 34345

Hours: Monday to Friday from 8.30 a.m. to 1.30 p.m.; Tuesday and Thursday from 2.30 pm to 5.30 pm.

The appropriate application form can be collected at the headquarters of Fondazione Flaminia or downloaded at the website www.fondazioneflaminia.it

The following documents must be attached to the application:

- a) copy of a valid identity document
- b) privacy policy (art. 13 -14 GDPR 679/2016) completed and signed
- c) self-certification of enrolment, to be submitted before the bed is assigned;
- d) valid ISEE certificate (if you want to take advantage of the additional score) only for international students;
- e) for international students : "Declaration of Value" of the qualification, specifying the minimum and maximum marks provided for by the evaluation system of the country of origin
- f) data concession form to ASPPI (for the possible provision of additional beds);

Applications not accompanied by the required documentation, or submitted in a manner that does not comply with the provisions of this article, will be considered null and void. The offices of Fondazione Flaminia are available to support the student in filling out the application correctly.

Students who intend to use the apartment jointly must expressly state this in the application and possibly submit the same at the same time.

The Foundation has the right, where the conditions exist, to satisfy requests for joint use.

The Foundation reserves the right to vary the location of the accommodation place in relation to supervening organizational needs for maintenance work or in the event of problems of coexistence between the assignees.

The Foundation also reserves the right to reopen the call for applications in the event of vacancies and limited to them.

ATTENTION: We inform you that the Flaminia Foundation will be closed for the summer period from 11 to 22 August 2025, therefore during this period it will not be possible to deliver applications by hand .

Art. 10 PUBLICATION OF THE LIST OF STUDENTS ASSIGNED ACCOMMODATION PLACES

The list of students eligible for the assignment of places is public and can be consulted from **12.00 (U.T.C.+2) on 17/09/2025** at the Flaminia Foundation, Via Baccarini, 27, in Ravenna, and on the website www.fondazioneflaminia.it **This ranking list will be considered valid until exhaustion and in any case no later than 31 December 2025.**

Students who are eligible must communicate in writing the acceptance of the place **by filling in the appropriate form** and attaching a copy of the receipt of payment of the security deposit, **by 12.00 noon (U.T.C.+2) on 19/09/2025**, preferably by e-mail to alloggi@fondazioneflaminia.it.

It is also possible to send applications by certified email or delivered by hand (in the latter case it is necessary to make an appointment) to the following addresses:

Fondazione Flaminia, Via Baccarini 27 - 48121 Ravenna

Email: alloggi@fondazioneflaminia.it

PEC: fondazioneflaminia@pec.it

Hours: Monday to Friday from 8.30 a.m. to 1.30 p.m.; on Tuesdays and Thursdays from 2.30 p.m. to 5.30 p.m.

The payment of the security deposit, as described in Article 6, can be made:

1. by cash payment into the Foundation's Treasury account, by presenting an **identity document**, at counter no. 2 at the headquarters of Cassa S.p.A. di Ravenna, in Piazza Garibaldi no. 6, from Monday to Friday 8.20 a.m. - 1.20 p.m. / 2.35 p.m. - 4.00 p.m., or at any branch of Cassa S.p.A.

2. By bank transfer:

Credit institution: LA CASSA S.p.A di Ravenna - Ravenna office

In the name of Fondazione Flaminia - ENTE 59

IBAN CODE: IT 03 A 06270 13199 T20990000 059

BIC: CRRAIT2RXXX

Causal: **SURNAME FIRST NAME STUDENT, APARTMENT, INTERIOR** (e.g. *Rossi Daria, Via Le Corbusier, B7*).

Attention: Failure to accept the accommodation place within the deadline and in the manner indicated above will result in the forfeiture of the right acquired with the publication of the list.

Art. 11 VERIFICATION OF MERIT AND INCOME REQUIREMENTS AND ATTENDANCE OF THE DECLARED ACADEMIC YEAR

The Foundation, in collaboration with the Municipality of Ravenna, will also verify ex officio, through the competent administrative services, the data self-certified by the applicant.

In the event that the beneficiary is found to have obtained the assignment of the place on the basis of declarations that do not correspond to the truth, the benefit granted will lapse and the case will be reported to the competent bodies for legal provisions.

Art. 12 REVOCATION OF THE POST

The post is automatically revoked in the following cases:

- a) non-acceptance of the place as indicated in art. 10;
- b) sub-letting of one's own place and/or transfer for use to strangers of the same, even if only temporarily;
- c) failure to comply with the payments provided for in this Announcement;
- d) the hypotheses referred to in art. 11, paragraph 2;
- e) to the third written warning for violation of the Regulations;
- f) revocation measure issued by the Managing Body for other serious and proven reasons.

Art. 13 STUDENT RENUNCIATION OF THE PLACE

The student may renounce the accommodation place by notifying the Flaminia Foundation in writing of this renunciation, **with at least sixty days' notice**.

In the event that the student renounces the place without the prescribed notice, except for serious and proven *personal or family* reasons – which must be adequately documented – the security deposit will be retained.

Art. 14 DATA PROCESSING

All personal data transmitted by candidates with the application for participation in the call, pursuant to art. 13 of Regulation (EU) No. 679/2016, will be collected at the Flaminia Foundation and processed exclusively, including in automated form, for the purposes of managing the Call for Proposals. Such data may be communicated to the Municipality of Ravenna and any other public bodies for the same purposes. The provision of such data is mandatory for the purposes of assessing the requirements for participation in the Call for Proposals, under penalty of exclusion from the same.

For more information

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Ravenna, 1 July 2025